Guidelines for Bachelor's/Master's Thesis

We recommend writing your thesis in LaTeX. Additionally to the two hard-copy print-outs of your work, it must be handed in as a pdf-file together with your computer codes and data. Please use the LaTeX template (thesistemplate.zip) provided on our webpage, which pre-specifies all basic layout and structure requirements.

But you can also use other software, such as Word etc. But please make sure that your layout and structure corresponds to the one of the LaTeX template in the end. Note, however, that our experience shows that Latex is superior to Word when documents contain many formulas, complex tables, many graphics and the like.

Please structure your thesis as follows:

- Titlepage

- Abstract

- Contents

- Introduction

- Method/Model/Theory (can also be split up into separate sections, but depends on the topic)

- Data

- Results

- Conclusion

- List of Literature

- Declaration of Authorship

Additionally a list of abbreviations, tables and figures can be included.

Choose one of the standard fonts Times New Roman or Arial in case you work with Word, and Computer Modern in case you work with LaTeX. Use font size 11 in general, for footnotes 8, headings minimum 14 and 1.5 line spacing. Margins should be at least 2.5 cm at the top, at the bottom, on the right and left hand side. Page numbers may consist of two parts: Roman numerals for the abstract and content (the cover sheet is left out) and Arabic numerals beginning on the introduction page. Formulae should be numbered consecutively and formula numbers should appear on the right hand side.

Graphics and tables should be provided with a description (see the thesis template).

References in the text should be presented as e.g. Mammen et al. (2012). A list of references must be provided at the end of your work. It has to be sorted in decreasing alphabetical order according to the first author. All sources and literature that you refer to in the thesis or that you use in order to write your thesis must appear in the bibliography in the following way (Econometrica style):

Mammen, E. C. Rothe and M. Schienle (2012): "Nonparametric Regression with Nonparametrically Generated Regressors", *the Annals of Statistics*, 40 (2), 1132-1170

Be precise with your sources. Quotes, graphics and tables should be clearly identified. In case of plagiarism your work will be assessed as failed.